Compensated Speaker Form
Laramie County Master Gardeners

Master Gardener: _____Date: _____/_____/_____

Project: _____

Speaker Information:

Name: _____

Address: _____

Phone: _____

SSAN or EIN (If compensation is $600 or more): _____

I. **Engagement**
The Speaker, to the best of her/his ability, shall present the following:

a. Topic: _____

b. Date and Time: _____

c. Location: _____

II. **Compensation**
As consideration for services to be rendered by Speaker under this Agreement, Laramie County Master Gardeners (LCMG) shall provide the Speaker a stipend of: $_____ (stipend includes Speaker honorarium, if any, as well as reimbursement of all Speaker expenses **including travel**). No additional compensation of any kind shall be made to Speaker.

III. **Performance**
Speaker shall present the session(s) set forth in this Agreement and agrees that every reasonable effort has been made to ensure all content and materials presented by Speaker acknowledges sources and does not infringe or violate any copyright, trademark, patent or intellectual property rights of any person or entity.

IV. **Independent Contractor Relationship**
Speaker is an independent contractor; LCMG has no employees.

V. **Cancellation**
LCMG may cancel any session, change the length or size of any session, or change the place of any session at its discretion with minimum notice (weather is always a factor). In the event of cancellation, LCMG shall not be liable for any expenses, costs, or damages incurred by Speaker except for those reasonable expenses incurred and not recoverable. If Speaker desires to cancel, LCMG requests thirty (30) days written notice (email to below address) of cancellation prior to the scheduled session.

Return completed form by _____/_____/_____ to email: **LCMGardeners@gmail.com**

Or print and mail to: **LCMG**, P.O. Box 2540, Cheyenne, WY 82003

Check # _____ Date: _____/_____/_____

3/10/2016